



Scottish Rite Masonic Museum and Library Image Services Fee Schedule

Images of objects owned by the Scottish Rite Masonic Museum and Library are available with prior written approval. If you would like to request an image, please fill out an [Image Production and Reproduction Use Request](#) and return to the SRMML Collections Manager via mail or fax. The cost will be calculated and an invoice will be sent.

Prepayment must be made in US dollars, payable to the Scottish Rite Masonic Museum and Library. The SRMML prefers payment by check, but does accept credit cards (Visa and MasterCard). **Fees are non-refundable under any circumstances. Prices are subject to change without notice. Postage and handling charges vary and will be calculated at time of order.**

Image Production Fees (per image)

| For nonprofit use | | For commercial use | |
|---|-------|---|-------|
| Black and white print (8 x 10), sold outright | \$15 | Black and white print (8 x 10), sold outright | \$30 |
| Hi-res image on CD or email* | \$10 | Hi-res image on CD or email* | \$25 |
| Color transparency, three month rental | \$30 | Color transparency, three month rental | \$60 |
| Monthly late fee | \$25 | Monthly late fee | \$25 |
| Replacement for lost or damaged rental | \$150 | Replacement for lost or damaged rental | \$150 |

*Lo-res images sent on CD or electronically are available for research or review. Fees will be determined on an individual basis.

Reproduction Use Fees (per image)

| | For nonprofit use | For commercial use |
|---|-------------------|--------------------|
| Publication (cover/inside) | \$100/\$50 | \$300/\$100 |
| Exhibition | \$50 | \$100 |
| Television/Video (including home distribution of VHS or DVDs) | \$100 | \$200 |
| CD-ROM | \$50 | \$100 |
| Internet | \$100 | \$150 |

**Send payment to:
Scottish Rite Masonic Museum and Library
Attn.: Office of Collections Manager
33 Marrett Road
Lexington, Massachusetts 02421**



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Credit Line

All reproductions must carry the following credit line:

Scottish Rite Masonic Museum and Library, Lexington, Massachusetts

- plus the individual object credit line and accession number
- plus credit to the photographer, if applicable

Special Fees

Research

Photography service requests that require significant collections staff research will be subject to a fee of \$40 per hour for staff time.

New Photography

As the SRMML does not employ a staff photographer, an additional fee will be charged to photograph object(s) that have not been previously photographed. This fee will cover the cost of the SRMML hiring of an approved photographer and the staff time involved in overseeing the photography. Please call for a quote.

Rush Fee

Normal turnaround time is four weeks. Rush service is available for a surcharge of \$50 per image for a turnaround time of five business days.

Video Taping

Video taping or filming of SRMML objects or in the galleries involves significant staff time to oversee the process, as well as to select objects for use. Therefore, SRMML charges a fee of \$40 per hour for staff time involved in researching and monitoring video taping sessions. It is also required that the Scottish Rite Masonic Museum and Library be mentioned in conjunction with the objects in the tape.

SRMML asks that a copy of the videotape be sent to SRMML for our library.